

## JUNIORS HOUSE PARENTS

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### About us

Oxford Summer Courses was founded by a network of Oxford alumni, who were determined to share the magic of the university and the city with the wider world. Since 2010, we have expanded around the world, and are one of the fastest growing education companies in the UK and Europe.

### About the role

Oxford Summer Courses are looking for reliable and professional individuals to work with us during our Summer Programmes and ensure the well-being and happiness of the 9-12 year olds that are enrolled on our programme. Working as part of an efficient team, the House Parents' main role during a programme is to take responsibility for the pastoral care, well-being and welfare of students within their house.

### You could be:

- Actively **helping with** supervision & behaviour of students
- **Providing pastoral care** for the children and being available for them at all times when on duty. Be available for 'tea and sympathy' when required
- **Supervising** the delivery of house activities by Student Helpers ensuring that they are inclusive, safe and fun for all participants

### Practical details

**Pay:** Competitive

**Start:** June - August 2019

Full time, short - fixed term contract (various dates available).

**Residential position.** Position only available in sites that offer Junior programmes.



## **About you**

- Be a team player, empathetic, approachable, well organised, thrive on variety, energetic and have a good sense of humour
- Understanding of the concerns and needs arising from young international students
- Understanding of safeguarding and welfare
- Excellent written and oral communication skills at all levels
- Good organisation and administration skills
- High degree of professionalism and integrity
- Warm, caring, approachable personality
- Ideally, have experience of working with students in a pastoral role i.e. Matron, Head of House
- Ability to cope calmly and effectively with emergencies when they arise

## **Application**

Please complete the online [application form](#), specifying what role you would like to be considered for. If you have any questions, please email [recruitment@oxfordsummercourses.com](mailto:recruitment@oxfordsummercourses.com).

## **Disclaimer**

Please note that only successful applicants will be contacted and that no terminology in this advert is intended to discriminate on the grounds of a person's gender, marital status, race, religion, colour, age, disability or sexual orientation. Every candidate will be assessed only in accordance with their merits, qualifications and abilities to perform the duties of the job.

Oxford Summer Courses is committed to safeguarding and protecting children. We check references and undertake enhanced Disclosure and Barring Service (DBS) checks to ensure all our staff are suitable to work with children.